

Dear employees, in connection with the implementation of the requirements of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/49 / EC ( General Data Protection Regulation "GDPR"), the administrator of your personal data is APO Stomatologia sp. z o.o. Zuzanna Chociłowska, Joanna Janusiewicz, based at ul. Bażantów 43/1, 40-668 Katowice, NIP 9542787320, REGON 369331580 hereinafter referred to as: "Administrator". You can contact the Administrator by calling 692 363 666 or by writing to the e-mail address: [biuro@apostomatologia.pl](mailto:biuro@apostomatologia.pl) or by correspondence: ul. Bażantów 43/1, 40-668 Katowice.

Your data is processed for purposes related to the employment relationship. Providing personal data to the extent required by the Act of 26 June 1974 - Labor Code is mandatory and to the remainder voluntary.

Your personal data is processed only to the extent related to the implementation of the above purposes. The data we provide data only to recipients with whom we have concluded data processing entrustment agreements and to entities authorized pursuant to legal provisions.

The administrator does not intend to transfer your data to a third country or to international organizations.

Personal data will be stored for no longer than necessary, i.e. for the period specified by the applicable law.

You have the right to request the Administrator to access your data, rectify it, update it, and you have the right to limit data processing. The rules for accessing employee documentation have been determined by Polish law.

In connection with the processing of personal data by the Administrator, you have the right to lodge a complaint with the UODO, if you consider that the processing of personal data violates the provisions of the General Regulation on the Protection of Personal Data of April 27, 2016. Providing your personal data is mandatory on the basis of legal provisions, and the consequence of not providing them is the Administrator's inability to recruit and employ the employee. Based on the provided personal data, the Administrator will not make automated decisions regarding you resulting from profiling.